

MINUTES

December 15, 2016

MEMBERS

Fatima Alleyne, Area 1 Trustee
Christine Deane, Area 2 Trustee
Vikki Chavez, Area 3 Trustee
Mike Maxwell, Area 4 Trustee
Jeff Belle, Area 5 Trustee

ABSENT

None

STAFF PRESENT

Karen Sakata, Superintendent
Pamela Comfort, Deputy Superintendent
Bill Clark, Associate Superintendent, Business Services
Katie Gaines, Assistant Superintendent, Human Resources
Terry Koehne, Chief Communications Officer
Mac Carey, Chief Technology Officer

1. CALL TO ORDER

President Deane called the meeting to order at 4:03 p.m.

2.2 Oath of Office

Superintendent Sakata administered the Oath of Office to Vikki Chavez. Helen Benjamin, Chancellor, Contra Costa Community Colleges, administered the Oath of Office to Fatima Alleyne.

2.3 Reorganization of the Board

President Deane moved, Alleyne seconded, and the Board voted 5-0-0 to elect Mike Maxwell as President of the Board for 2017.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell
Noes: None
Abstain: None
Absent: None

Belle moved, Alleyne seconded, and the Board voted 2-1-2 to elect Jeff Belle as Vice President for 2017.

Ayes: Belle, Alleyne
Noes: Maxwell
Abstain: Chavez, Deane
Absent: None

Belle moved, Maxwell seconded and the Board voted 5-0-0 to elect Fatima Alleyne as Clerk.

Ayes: Belle, Alleyne, Maxwell, Chavez, Deane
Noes: None
Abstain: None
Absent: None

2.5 Agenda Review and Adoption

Belle moved, Maxwell seconded, and the Board voted 5-0-0 to adopt the agenda as presented.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell

Noes: None

Abstain: None

Absent: None

3. CLOSED SESSION – None

4. RECOGNITIONS

4.1 Recognition of Contra Costa High School Student MMS 1-9/21/16 (COMFORT) (student did not attend)

Belle moved, Maxwell seconded, and the Board voted 5-0-0 to approve granting diplomas to the following students.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell

Noes: None

Abstain: None

Absent: None

4.2 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS2-12/15/16 (COMFORT) (student did not attend)

4.3 Consider Granting of a Contra Costa County High School Diploma to High School Student from the Contra Costa High School Program - DVHS1 -12/15/16 (COMFORT) (student was in attendance)

4.4 Consider Granting of a Contra Costa County High School Diploma to High School Student from the Contra Costa High School Program - DVHS2 -12/15/16 (COMFORT) (student did not attend)

5. PUBLIC COMMENT

Alisa MacCormac – Northgate petition

Willie Mims - new board members welcome

Andre Jones - new board members

Carol Hehmeyer – legal fees countywise charter school hearing November 2016

Mr. Belle asked Superintendent Sakata and staff to provide the information requested by Carol Hehmeyer (for legal fees for countywide charter hearing, November 2016). County Counsel, Mary Ann Mason, stated the request, made by an individual board member, may be attorney-client privileged information.

6. PUBLIC HEARINGS – None

7. CONSENT AGENDA

Maxwell moved, Chavez seconded, and the Board voted 5-0-0 to adopt the Consent Agenda as presented.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell

Noes: None

Abstain: None

Absent: None

7.2 Board Meeting Minutes - November 9, 2016

7.3 Consider Public Gift from K to College (COMFORT)

7.4 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS1-12/15/16 (COMFORT)

7.5 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS3-12/15/16 (COMFORT)

7.6 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS4-12/15/16 (COMFORT)

7.7 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS5-12/15/16 (COMFORT)

7.8 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS6-12/15/16 (COMFORT)

7.9 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS7 -12/15/16 (COMFORT)

7.10 Consider Granting of a Contra Costa County High School Diploma to High School Student MMS8-12/15/16 (COMFORT)

8. SUPERINTENDENT'S UPDATE

Highlights of Superintendent Sakata's activities include participating in the Northern Waterfront Initiative meeting and participating in the LCAP training in Sacramento. On November 17 she attended the toy giveaway at the Marsh Creek Detention Facility. Ms. Sakata attended the CSBA Annual Conference in San Francisco.

9. BUSINESS/ACTION ITEMS

9.1 Consider Acceptance of Public Gift from the Antioch Music Foundation (COMFORT)

Pamela Comfort, Deputy Superintendent, introduced Antioch Music Foundation representatives Alonzo Terry and Walter Ruehlig who presented 90 concert tickets and 90 Bart tickets to the Special Education Program of the Contra Costa County Office of Education. The approximate amount of this donation is \$1,127.90.

Maxwell moved, Belle seconded, and the Board voted 5-0-0 to accept the public gift as presented.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell
Noes: None
Abstain: None
Absent: None

9.2 Adoption of the 2017 Proposed Schedule of Regular Meetings of the County Board of Education

Maxwell moved, Chavez seconded, and the Board voted 5-0-0 to adopt the 2017 proposed schedule of meetings as presented.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell
Noes: None
Abstain: None
Absent: None

9.3 Resolution No. 7-16/17 Certificate of Signatures (CLARK)

Belle moved, Maxwell seconded, and the Board voted, 5-0-0 to adopt resolution No. 7-16/17 as presented.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell
Noes: None
Abstain: None
Absent: None

9.4 Audit Report (CLARK)

Sarah Wheeler of Christy White and Associates presented the audit report and shared key highlights. She and Associate Superintendent, Business Services, Bill Clark answered clarifying questions from Board members.

Presented as information.

Public Comment

Willie Mims

9.5 2016-2017 First Period Interim Report (CLARK)

Associate Superintendent, Business Services, Bill Clark reported the First Interim Report provides for a Positive Certification that the Contra Costa County Office of Education will meet its financial obligations for the current and two subsequent fiscal years. Mr. Clark responded to questions from Board members.

Maxwell moved, Belle seconded, and the Board voted 5-0-0 to approve the First Interim Report as presented.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell
Noes: None
Abstain: None
Absent: None

9.6 Consider nominations for CSBA Delegate Assembly, Region 7A and CCBE Board of Directors

Ms. Deane provided information on the role and responsibilities of the Delegate Assembly and responsibilities and commitments for the CSBA Delegate.

Belle moved, Maxwell seconded, and the Board voted 5-0-0 to nominate Fatima Alleyne to the CSBA Delegate Assembly, Region 7A.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell
Noes: None
Abstain: None
Absent: None

9.7 Resolution #8-16/17 Recognizing Outgoing Board Member Pamela Mirabella

Belle moved, Alleyne seconded, and the Board voted 5-0-0 to adopt Resolution #8-16/17 as presented.

Ayes: Belle, Alleyne, Chavez, Deane, Maxwell
Noes: None
Abstain: None
Absent: None

Ms. Sakata read the resolution aloud.

9.8 Resolution #9-16/17 Recognizing Outgoing Board Member Daniel Gomes

Maxwell moved, Belle seconded, and the Board voted 5-0-0 to adopt resolution #9-16/17 as presented.

Ayes: Belle, Chavez, Deane, Maxwell, Alleyne
Noes: None
Abstain: None
Absent: Alleyne

Ms. Sakata read the resolution aloud.

10. CABINET MEMBER UPDATES

Pamela Comfort, Deputy Superintendent, is part of the team that is developing the training for all county offices in the state for the new LCAP template and the rubric. The Curriculum and Instruction Department recently sponsored an Hour of Code at COE. Bill Clark, Associate Superintendent, Business Services, shared the Making Waves Charter School renewal hearing will be on the January agenda. He invited Board members to visit the site. Terry Koehne, Chief Communications Officer, shared School Messenger, the school to home messaging program, will be implemented in the near future. A toolkit is being created to help middle and high schools deal with post-election issues. He also shared the Academic Decathlon event dates. Mac Carey, Chief Technology Officer, shared information on the infrastructure project his department is working on to get new bandwidth to all school sites.

11. LEGISLATIVE UPDATE

Mr. Belle shared information on current assembly bills AB 2210, AB 2536, both pertain to cyber-bullying. AB 2537, school district attendance, AB 2845, school safety and a Senate Bill which bans e-cigarettes on school property.

12. EVENTS CALENDAR

2017

	MEETING DATE	TIME
Board Meeting	January 18	5:00 p.m.
	February 1	5:00 p.m.
	February 15	5:00 p.m.
	March 1	5:00 p.m.
	March 15	5:00 p.m.
	April 5	5:00 p.m.
	May 3	5:00 p.m.
Budget Workshop	May 17	4:00 p.m.
	May 17	6:00 p.m.
Budget Workshop	June 7	4:00 p.m.
	June 7	6:00 p.m.
	June 21	5:00 p.m.
	July 12	5:00 p.m.
	August 9	5:00 p.m.
	September 6	5:00 p.m.
	September 27	5:00 p.m.
	October 4	5:00 p.m.
	October 18	5:00 p.m.
	November 8	5:00 p.m.
	December 13	5:00 p.m.

13. BOARD REPORTS

Mr. Maxwell presented Ms. Deane with an engraved gavel and thanked her for serving as President of the Board for 2016. Mr. Belle, Ms. Deane, and Dr. Alleyne attended the recent CSBA conference in San Francisco. Dr. Alleyne attended the implicit bias workshop at the CSBA conference. She also attended a Caliber Academy board meeting and a WCCUSD board meeting. Mr. Maxwell has been attending various rotary clubs in the area. Ms. Deane attended the West Contra Costa USD state of the district brunch, the toy giveaway at Marsh Creek, and the feast at Marchus School.

The meeting adjourned at 6:29 p.m.