

**Agenda Item**

**Welcome and Review Agenda**

The meeting was called to order at 9:40 by Lindy Khan..

The following were in attendance:

John	Angell	John Swett USD
Barbara	Byrd	West Contra Costa USD
Greg	Hetrick	Brentwood USD
Lindy	Khan	CCCOE
Lynn	Mackey	CCCOE
Pete	Cardinale	Liberty Union High School District
Indira	Kumar	Clayton Valley Charter High School
Emily	Justice	CCCOE TUPE
Linda	Pete	Mt. Diablo USD
Cardenas	Shackelford	Antioch USD

- o **District Personnel Changes? (update contact list) None**

Greg Hetrick has been appointed as Superintendent for Oakley Union Elementary School District.

**Student Engagement & School Climate Survey**

Emily had 30 responses, need more feed back. (Teachers vs. site administrators)

- o Top 5 topic choices for:
  1. Mental Health
  2. Menth Health Identifying Resources
  3. Postive Classroom Climate
  4. Bullying Prevention
  5. Parent Engagement

Top for Teachers was suicide prevention.

LGBDQ – training 3/03/17

Substance Abuse Training 11/15/16, anyone on campus can be trained to do it.

Training offered on:

- Adolescent Brain Alcohol/Drug – April

Topics we need to have someone brought in to present:

- Bullying
- Parent Engagement

Teachers suggested: Peer to Peer to engage among students.

Would be nice to have more administrators feed back.

### **District Sharing**

John Angell reported in 2 months' time attendance dropped significantly in Aries Analytic System moderately 1.9%, severe at 1.4% and at risk 2.8%. Software vendors need to keep up with attendance systems. Aries Analytical is an add-on allows you to see today's student stats specifically in real time.

Pete Cardinale on paperless SARB. Gone paperless except for agreements. Taking all privacy security measures. Next year will be 50 years in education! I will be retiring after next year. Question: How does he manage the papers? Emailing it through Outlook, for own personal use and delete from email he tells recipients. How to manage doing SARB paperless is the goal.

Barbara Byrd said she uses Smart Board to display, but the print out agenda can't have student names. Pete Cardinale says, you need to identify student with a number but no name.

Indira Kumar is struggling with parents calling in for sick kids – need to have medical verification. Schools can accept/not accept if over use of medical verification.

Cardenas Shackelford question if anyone is going after 19 year olds? Barbara Byrd said their entitled to their 4<sup>th</sup> year. Cardenas Shckleford, said a home visit on a 19 year old, no attendance referrals on them you can be given a 5<sup>th</sup> year. Pete Cardinale said, in SARB if an 18 year old refuses to sign just document it. Give students other options: Martinez Adult School, Community College. Tell students their parents are out \$300. Linda Pete said, last year look at students records/grades tell them your keeping track as a prevention for absenteeism. Do this a site level. John Angell said, 2 absences in first month the attendance team target these kids. Gett Elementary school kids and parents to model what's expected of attendance from the start. Lindy Khan raises the question of Developing site based Attendance or Care teams? For people at sites to keep kids on track. John Angell mentioned specific county attendance manual to outline what your attendance teams would look like. Pete Cardinale said the LCAP's to stay after school for these meeting. Lindy Khan, said reach out to see when it works, would September work for attendance strategizing session 1 for Elementary and 1 for High School.

### **State SARB Updates**

- **Student Climate for State Accountability**  
5/24/16 Webinar on State accountability. (Calif.ESSA)

○ **AB 2815 – role of Supervisors of Attendance**

Lindy Khan, at the last State SARB meeting. Modify role of Attendance Supervisors in Education Code AB 2815 will expand code to include more than truancy, look at chronic absenteeism and positive climate for attendance.

**County Office Updates**

○ **Reentry Solutions Group**

The next issue is Juvenile Justice in Contra Costa truancy court, suspensions.

**Bridging Meetings for long-term court school student**

Lynn Mackey said its ok to have transition meeting for long-term students at youth jail facilities, put plan in place

**Question from Lynn – summer schedule and who is working**

Linda Pete, Cardenas Shackelford will be working this summer.

**2016 Attendance Awareness Campaign Planning/Suggestions**

Lindy Khan informs, that Phillips 66 has provided funding for another attendance contest.

**Potential Teach Webinar**

Highlight some teachers and/or attendance teams.

**Other Issue/Concerns/Suggestions**

○ **What is working well?**

Roosevelt Middle School visit in September identify chronic absenteeism kids, and one person picks 1 child and has intervention and it's logged into attendance system.

**Meeting Dates for 2016-17**

Lindy Khan said, the 2<sup>nd</sup> Friday conflicts possibly move meetings to 1<sup>st</sup> Fridays coordinate with Emily Justice.