

Minutes of the Coordinating Council Meeting 05/08/2015

Welcome, Introductions, and Review Agenda

The meeting was called to order at 9:35 by Lindy Khan. The following were in attendance:

John	Angell	John Swett USD
Sean	Brown	Oakley UESD
Barbara	Byrd	West Contra Costa USD
Adam	Clark	Liberty UHSD
Pete	Cardinale	Liberty UHSD
Steve	France	Acalanes UHSD
Patrick	Gaffney	Clayton Valley
Scott	Gerbert	San Ramon Valley USD
Greg	Hetrick	Brentwood USD
Lindy	Khan	CCCOE
Lynn	Mackey	CCCOE
Alejandra	Chamberlain	CCCOE
Cardenas	Shackelford	Antioch USD
Sunny	Smith	Probation
Laura	Delahunt	District Attorney's Office
Mark	Peterson	District Attorney's Office

- District Personnel Changes? (update contact list)
Lindy asked those in attendance to review and update the contact list as needed.

Truancy Intervention Program

A presentation was made by Jerome Cobert and Rhonda Grigsby for Cobert Safety Professionals regarding their evidenced based therapy program addressing criminogenic tendencies that drive behavior. Judge Laetner is on board to start referring students as a pilot program. He will waive student's court fees in lieu of the program's \$149 tuition cost. The class size will be limited to 15 students and will be held on Saturday's at Diablo Valley College. A certificate of completion will be given to students, and they will return to court for a follow-up visit.

Lindy Khan asked if SARB panels can also refer students to this program and the answer was yes they can.

Court & Community Schools

- Expelled Plan

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Lynn is waiting on information from a few more districts. Once she receives this she will finalize her expelled plan and send to the group.

- LCAP Stakeholder Meeting – 5/11 @ 3:30

Lynn informed the group about another LCAP stakeholder's meeting scheduled for May 11 in the COE Board room

- Other issues

The court school is working on an MOU with school districts and probation on transition of students leaving juvenile hall. They will follow up with the foster youth liaison to track these students.

District Attorney's Office

- Updates from the DA's Office

Laura invited the group to a meeting on 5/28 at the district attorney's office for parent truancy court training. The training will include the policies and procedures for filing petitions to be put on the court calendar.

The district attorney's office continues to offer their anti-gang/ anti-violence programs. They are working on anti-bullying programs in elementary schools, which they feel is an effective way to prevent bullying.

Recently they have been giving presentation regarding the drug Xanax and its side effects. Laura said the district attorney's office is willing to tailor presentations based on issues the districts are facing.

They are currently working on a power point presentation on sexual assault. They would like to deliver this presentation to all incoming college freshman. They will also deliver the presentation to high school juniors and seniors if the district's feel it would be helpful or appropriate. They feel hearing this important message from the district attorney's office might carry more weight with students.

Mark Peterson would like to set up a meeting with the district superintendents to summarize the improvements in truancy made over the past 3-4 years. He would like to keep the lines of communication open between school districts and his office. Lindy indicated she would like share the results of the Attendance Learning Network program with the district attorney's office before the meeting with the district superintendents.

Pete Cardinale asked if it would be possible to get a truancy court in Pittsburg for the East County students. Mark and Laura will follow up on this request and report back to the group at a later time.

District Sharing

- Hot Issues

- District Updates

John Angell said JSUSD has had trouble getting parents to attend SARB meetings. He began including the district attorney's truancy letter in the packets mailed to parents, and has had much better parent attendance. The principal at Rodeo Hills Elementary school has started a "perfect attendance" campaign for each classroom, with the reward being a classroom pizza party. They've had great success with this teamwork model of attendance.

Greg Hetrick shared that Brentwood offered a Springtime cyber safety meeting for parents.

Sean Brown said Oakley is experiencing a high percentage of kindergarten, 1st grade, and 8th grade absences. They are looking at more interventions next year. He requested information from the group on handling home/hospital students. Steve France of Acalanes said he will provide him with information.

Steve France said Acalanes will be forced to close the doors of their Adult education center on June 30th if alternative financing does not come through due to the impact of the new funding formula on their district.

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Pete Cardinale said Liberty sends out the District Attorney's letter to parents before and after SARB hearings. They find it very effective.

Adam Clark said Liberty is trying to keep kids at comprehensive schools and trying to reduce referrals to community schools.

Patrick Gaffney shared that Clayton Valley Charter is very pleased with the County SARB process. He said it is helping them to refine all of their attendance policies.

Scott Gerbert says he likes coming to the Coordinating Council meetings because of the tips he receives from other district staff members that aid him in his work at San Ramon Valley. He appreciates the alternative methods Judge Laetner has approved for supporting students, such as after school tutoring and community service. He has noticed improvement with several students who were offered these alternative choices.

He did comment on the very lengthy days district staff and family members have to spend at SARB hearings. Mark Peterson asked Laura to look into holding court two days per week to make the truancy court more efficient. Scott said he prefers a multi-day parent project as opposed to a 1 day hearing. He said having parents come on multiple days give them the opportunity to try the tools suggested at court, and to come back and discuss what did or did not work for them.

Cardenas Shackelford said Antioch is trying to avoid truancy court. Their district does not find it affective. Instead, they are trying to fix the issues in-house. He said many of their students and families feel the judge's threats of fines hold little weight since the fines need to be collected by the school. Their superintendent has tasked the district with starting a SARB, pushing site interventions, and offering incentives for positive attendance.

Barbara Byrd stated West Contra Costa's SARB board is running well. They are attempting to adopt a paperless SARB hearing. She will attend an Acalanes SARB to see how they handle it. WCCUSD has had a decrease in parent "no shows" due to staff phone calls, they will also start sending out the District Attorney's letter with the parent packets

State SARB

- SB 1111(chaptered) – district implementation fact sheet
A final fact sheet was distributed
- AB 1014 (proposed) – Early Intervention Attendance Grant
This proposed grant is for students in K-3. Information was distributed to the group.
- State SARB Handbook (newly revised)
Lindy gave the group the web link to the revised handbook
- New California DATT for Aeries users
An informational flyer was distributed to the group.

Attendance Awareness Month

- Attendance Workgroup (5/18: 10-12 or 1-3; 5/20: 10 – 12; or 5/21: 10 – 12)
May 20th was selected as the date for the attendance workgroup meeting
- Youth Health Coalition – PSA Contest
A PSA contest for high school students was suggested. Lindy will try to get funding for the prizes from community partners. Last year's poster contest had been sponsored by United Way East Bay and ACSA region 6.

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- Contra Costa County Branded Items and Toolkit
Attendance Works will be providing new toolkits, parent videos, etc. for districts to use for attendance awareness month.
- Other ideas

County Office Updates

- Bullying Prevention Task Force follow-up
The new guide was shared at the previous CC meeting. All information is now available on the COE website.
- Potential Staff Development – topics/day & time
A survey was sent out asking for suggestions for staff development topics., 60% asked for mental health training. Lindy suggested several options for mental health PD, including ½ day and full day trainings, or a 4-6pm webinar due to distance and transportation issues for some districts. She asked for feedback from the districts, which will be discussed at the next meeting.

Other Potential Items of Interest

- Quick Series Bullying Guides
Lindy shared that Quick Series is willing to give significant discounts on their guides if they are bought in bulk
- Other

Proposed Meeting Dates for 2015-16

There were no objections to the proposed meeting dates below:

- 2nd Friday every other month
- **September 4th (1st Friday)**
- **November 13th**
- **January 8th**
- **March 11th**
- **May 13th**