

Agenda Item

Welcome and Review Agenda

The meeting was called to order at 9:35 by Lindy Khan. The following were in attendance:

John	Angell	John Swett USD
Adam	Clark	Liberty UHSD
Laura	Delehunt	District Attorney's Office
Steve	France	Acalanes UHSD
Scott	Gerbert	San Ramon Valley USD
Greg	Hetrick	Brentwood USD
Lindy	Khan	CCCOE
Indira	Khumar	Clayton Valley
Lynn	Mackey	CCCOE
Ahjia	Moore	Making Waves Academy
Linda	Pete	Mt. Diablo USD

- o **District Personnel Changes? (update contact list)**

Lindy invited the group to make any necessary updates or changes to the coordinating council sign in sheet.

District Attorney's Office Updates

- o **Teen Truancy Court**

A contract has been submitted and they hope to initialize the ankle-monitoring system soon.

- o **Parent Mediation Court**

This court's primary focus is on parents of children 12 years and under who are chronically absent. They currently have approximately 20 cases. If parent admits guilt on the first day they are given 12 months probation period and have to get their children to school. The district attorney's office is assembling a group that can provide resources to the families. That are trying to acquire the funds necessary to employ a case manager from Lincoln Child Center since that has been so successful in Alameda County.

- o **Trainings**

The district attorney's office offers bullying assemblies, prescription drug trainings, or can offer trainings based on district's needs.

- o **Mandated Reporter Draft Handbook**

A task force is working on the draft which will be distributed upon completion and trainings will be offered by the district attorney's office.

District Sharing

○ **District Updates**

John Angell said JSUSD is utilizing Aeries Analytics to break down attendance data more than they've ever been able to in the past. They continue to implement positive changes and promote attendance awareness in their schools.

Scott Gerbert discussed an issue SRVUSD has been having with 18 year old students signing themselves out of school on a regular basis. He asked the group if anyone knew of language in Ed. Code that school staff could use in these cases. There was much discussion regarding this subject. Lindy suggested they use a student contract and spell out the terms of attendance if the student wishes to remain in a comprehensive high school.

Linda Pete shared that in her new position with MDUSD she is finding it difficult to make time to meet with site administrators to discuss attendance. She also asked the group for suggestions for motivating students who are severely deficient in credits and planning on dropping out of school at 18. John Angell says when he meets with students in this category he prepares by formulating a plan for them to follow to achieve the credits needed to graduate. Scott Gerbert suggested she sit in on some other District's SARB panels to get ideas about the processes others are using.

Indira Khumar said CVCHS is focusing on single period absences and tardies. She said their detention and Saturday school punitive measures are not having the desired effect. They want to encourage the teachers to take a more proactive stance with tardies and absences by calling student's homes after absences.

Ahija Moore shared that Making Waves is focusing on praise. They have a 97% attendance goal and incentivize students with raffles and other methods to encourage attendance.

Brentwood USD has employed social/emotional counselors at their elementary schools. They've just finished a 5-week parenting class, some of the attendees were referred through SARB. Their district has also instituted monthly attendance competitions.

Adam Clark says Liberty UHSD is shifting their culture from a punitive to a relationship module. They have MFT counselors as well as academic counselors at all schools. They are emphasizing the need for Asst. Principals to support students and have proactive pre-meetings with students that are headed towards SARB or expulsions.

Steve France shared that Acalanes has revamped their processes and procedures. Attendance clerks print out attendance sheets for level 1 students and have the Asst. Principal or other site administrator contact the student/family to see what they can do in support of the student. They are emphasizing an intervention model with initial contact before the first attendance letter is sent out. They want to have several contact steps with the families before referral to the district level SARB.

County Office Updates

○ **Golden Gate Community School**

Student numbers are very low at GG. At the end of the last school year they had 85 students. Parent referrals account for the majority of their students.

○ **AB 2276 Transitioning From Juvenile Detention Facilities**

The COE has a policy with probations and the courts on handling transitions. The COE employs a transition specialists that contacts the probation department and the districts when students are released. AB 2276 requires districts to give immediate enrollment to these students. They also must honor appropriate credits in similar courses for the work the student has completed while incarcerated, including partial credit. Lynn Mackey wants to establish an MOU with all the districts and County Probation office regarding transitions. She will be contacting Associate Superintendents and asking them to assign an administrator to this project to work on the agreement.

○ **InterDistrict Attendance Agreement**

Lindy passed around the current agreement in place. InterDistrict Attendance Agreements are only in force for a maximum of five years. The current agreement will expire in June, 2016. Lindy asked those involved with Inter District Transfers to review the current agreement and forward any suggested revisions to her.

2015 Attendance Awareness Campaign

○ **CA (11/4) & ED (11/12) Webinars**

Lindy shared that a link to these archived webinars will be posted on the County's website

○ **Attendance Contest Winners & Recognition**

The winning posters and essays are currently posted to the county's website. The students will be recognized at the CCC Board of Education meeting on December 9th. The winning posters will be published as part of a calendar and distributed to all the schools in the county. Phillips 66 has graciously sponsored the cost to produce the calendar and furnish gift cards for the winning students.

○ **Monthly Themes & eBlasts**

The COE communications department continues to send out attendance themed eblasts to principals.

○ **Principal Honor Roll & Recognition**

Lindy opened the link for the principal honor roll and stated the principals have one week left to submit their responses.

State SARB

- **Legislation**
AB 1806- Homeless students treated the same at foster youth with regards to alternative graduation requirements
- **Model SARB Applications**
Lindy encouraged the district representatives to consider sending in their application

Other Potential Items of Interest

- No potential items of interest were suggested for future meetings

Meeting Dates for 2015-16

- 2nd Friday every other month
- *January 8th*
 - *March 11th*
 - *May 13th*