



Contra Costa County Office of Education

77 Santa Barbara Rd., Pleasant Hill, CA 94523 • (925) 942-3388 • www.cocoschools.org

District Name: _____

Munis Correction – UI Tax Adjustment

This form is used to adjust or correct current year and/or prior year UI deductions.

Employee #: _____

Certificated Classified

Last Name: _____ First Name: _____

Original Check Date: ____/____/____ Check Number: _____

Prior Calendar Year: _____ Current Calendar Year

Adjustments to be made on the (Check Date): ____/____/____

If error is on more than one check, use one sheet for each check number.

** For refund, use negative \$ amounts **

Adjustment Deduction Code: _____

Deduction Gross Amount: \$ _____

Employer Amount: \$ _____

Refund Pick Up

Reason For Adjustment:

<p>Please attach a copy of <u>original check</u>.</p> <p>Prepared By: _____</p> <p>Date: ____/____/____</p>	<p><u>DPS Use Only</u></p> <p>Processed by: _____</p> <p>Date: ____/____/____</p>
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