

**CALIFORNIA DEPARTMENT OF EDUCATION
School Fiscal Services Division**

As of: June 7, 2016

**2016-17 Principal Apportionment At-A-Glance Calendar of Key Deadlines
School Districts, County Offices of Education (COEs), Charter Schools**

15-

- 2015-16 Annual Attendance Data (All LEAs)

20-

- 2016-17 Advance Certification

29-

- 2016-17 PENSEC forms due for charter schools that are new or significantly expanding (adding a grade level or some other qualifying event)

| JULY '16 | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| AUGUST '16 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

15-

- 2015-16 Annual Taxes
- 2015-16 Annual COE LCFF Adjustments
- 2015-16 Annual Miscellaneous Funds Data

TBD – Certification of the 2016-17 Special Advance Apportionment, based on PENSEC data, for newly operational charter schools and continuing charter schools adding one or more grade levels

| SEPTEMBER '16 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| OCTOBER '16 | | | | | | |
|-------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

3-

- Audit Adjustments to CALPADS Data (All LEAs; auditor concurrence required)
- All Other Prior Year Corrections (auditor concurrence required for years prior to 2015-16)

31-

- 2015-16 Annual LEA Infant Data
- 2016-17 20-Day forms due for newly operational charter schools and continuing charter schools adding one or more grade levels

15-

- 2015-16 Annual SELPA ADA and Tax Allocations
- 2015-16 Annual NSS Funding and Certification Selections (if different from P-2)
- 2016-17 P-1 Taxes

30-

- 2015-16 Annual Nonpublic School Extraordinary Cost Pool Claim Data
- 2015-16 Annual Necessary Small SELPAs Extraordinary Cost Pool for Mental Health Services

| NOVEMBER '16 | | | | | | |
|--------------|----|----|----|----|----|----|
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| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

| DECEMBER '16 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

15-

- 2016-17 P-1 NSS Certification Selection

TBD – Certification of the 2016-17 Second Special Advance Apportionment, based on 20-Day data, for newly operational charter schools and continuing charter schools adding one or more grade levels

17-

2016-17 P-1:

- Attendance Data (All LEAs)
- NSS Funding Selection
- SELPA ADA and Tax Allocations
- LEA Infant Data
- COE LCFF Adjustments
- County Served District Funded ADA Transfer Selection
- COE Foster Youth NSS High
- Charter School Physical Location

| JANUARY '17 | | | | | | |
|-------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| FEBRUARY '17 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

20-

- 2016-17 P-1 Certification

1-

Prior Year Corrections:

- Audit Adjustments to CALPADS Data (All LEAs; auditor concurrence required)
- All Other Prior Year Corrections (auditor concurrence required for years prior to 2015-16)

| MARCH '17 | | | | | | |
|-----------|----|----|----|----|----|----|
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| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| APRIL '17 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
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| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

17-

2016-17 P-2:

- Taxes
- COE LCFF Adjustments
- NSS Certification Selection
- County Served District Funded ADA Transfer Selection (revisions, submit P-1 file)
- Charter School Physical Location (revisions; submit new P-1 file)

1-

2016-17 P-2:

- Attendance Data (All LEAs)
- NSS Funding Selection
- SELPA ADA and Tax Allocations
- LEA Infant Data
- COE Foster Youth NSS High

| MAY '17 | | | | | | |
|---------|----|----|----|----|----|----|
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| JUNE '17 | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

23-

- 2016-17 P-2 Certification

An accessible alternative version of this calendar is available on CDE's Web site at <http://www.cde.ca.gov/re/cal/c/>

LEGEND: ADA – Average Daily Attendance; CALPADS – California Longitudinal Pupil Achievement Data System; LEA – Local Educational Agency; LCFF – Local Control Funding Formula; NSS – Necessary Small School; P-1 – First Principal Apportionment; P-2 – Second Principal Apportionment; PENSEC – Pupil Estimates for New or Significantly Expanding Charters; SELPA – Special Education Local Plan Area; TBD – To Be Determined. **NOTE:** Due dates may be modified if necessary.